

REMOTE DELIVERY PLAN: TRAINEESHIPS

ENTRY TO SPORTS COACHING

Name of the Qualification/Vocational area or programme
Entry to Sports Coaching Traineeship

Name and contact phone number and email address for the responsible Delivery Lead/Tutor
Cara Anderson cara@education-wise.org

A summary of your online resources and learning platforms you are using
BKSB, TWP academy, OneFile

Total number of planned hours each week and a summary of how this will be delivered
All self-learning using BKSB for functional skills and OneFile to access tasks, pre-recorded webinars and e-learning links to external sites. Learner plan is detailed below

The name and contact details for your safeguarding lead
Mekila Kelly mekila@education-wise.org

OVERVIEW

Month	Learning & KSB Milestones	OTJH* Milestones
0	Induction and On-boarding	0
1	Unit 1 - Company Compliance and Responsibilities of a Coach	36
2	Unit 2 - Delivering Safe Sessions	74
3	Unit 3 - Leading in Physical Activities	114
4	Unit 4 - Employability Skills	149
5	Unit 5 - Exploring Career Opportunities	183
6	Unit 6 - Becoming an All-Rounded Sports Coach	209
7	Unit 7 - Time, Money and Self-Management	243
8	Unit 8 - Preparing For Employment	280
9 - 12	Traineeship Completion	

*Off-the-job-hours milestones based on a 30 hour per week contract so may differ slightly for some learners

Tutor/Learner Huddles Weekly and Formal Progress Review Every Month

REMOTE DELIVERY PLAN: APPRENTICESHIPS

COMMUNITY ACTIVATOR COACH (LEVEL 2)

Name of the Qualification/Vocational area or programme
Community Activator Coach

Name and contact phone number and email address for the responsible Delivery Lead/Tutor
George Rigby george@education-wise.org

A summary of your online resources and learning platforms you are using
BKSB, TWP academy, OneFile

Total number of planned hours each week and a summary of how this will be delivered
A blended approach of delivery which includes webinars, virtual meetings and online e-learning to develop the knowledge, skills and behaviours of the standard. Plan detailed below

The name and contact details for your safeguarding lead
Mekila Kelly mekila@education-wise.org

OVERVIEW

Month	Learning & KSB Milestones	OTJH* Milestones
0 - 2	Induction and On-boarding	52
3 - 4	Company compliance, roles & responsibilities	104
5 - 6	Plan, do, review	150
7 - 8	Promoting behaviour change	208
9 - 10	Working with community	260
11 - 12	Meeting customers expectations	312
13 - 14	Preparing for End Point Assessment (EPA)	364
15 - 16	Gateway EPA Preparation	416

*Off-the-job-hours milestones based on a 30 hour per week contract so may differ slightly for some learners
Tutor/Learner Huddles Weekly and Formal Progress Review Every Month

Wider Issue Courses Embedded into programme

Month 3 Prevent & British Values Month 6 County Lines Awareness
Month 9 Equality & Diversity Month 12 Safeguarding
Month 15 Mental Health Awareness

REMOTE DELIVERY PLAN: APPRENTICESHIPS

COMMUNITY SPORT AND HEALTH OFFICER (LEVEL 3)

Name of the Qualification/Vocational area or programme
Community Sport and Health Officer

Name and contact phone number and email address for the responsible Delivery Lead/Tutor
George Rigby george@education-wise.org

A summary of your online resources and learning platforms you are using
BKSB, TWP academy, OneFile

Total number of planned hours each week and a summary of how this will be delivered
A blended approach of delivery which includes webinars, virtual meetings and online e-learning to develop the knowledge, skills and behaviours of the standard. Plan detailed below

The name and contact details for your safeguarding lead
Mekila Kelly mekila@education-wise.org

OVERVIEW

Month	Learning & KSB Milestones	OTJH* Milestones
0 - 2	Induction and On-boarding	52
3 - 4	Company compliance, roles & responsibilities	104
5 - 6	Barriers to participation	150
7 - 8	Becoming a community hub	208
9 - 10	Funding in the sport and health sector	260
11 - 12	Increasing participation through community partnerships	312
13 - 14	Supporting National Governing Bodies	364
15 - 16	Developing the workforce	416
16 - 18	Gateway EPA Preparation (EPA)	468

*Off-the-job-hours milestones based on a 30 hour per week contract so may differ slightly for some learners
Tutor/Learner Huddles Weekly and Formal Progress Review Every Month

Wider Issue Courses Embedded into programme

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REMOTE DELIVERY PLAN: APPRENTICESHIPS

TEAM LEADER (LEVEL 3)

Name of the Qualification/Vocational area or programme
Team Leader

Name and contact phone number and email address for the responsible Delivery Lead/Tutor
Cara Anderson cara@education-wise.org

A summary of your online resources and learning platforms you are using
BKSB, TWP academy, OneFile

Total number of planned hours each week and a summary of how this will be delivered
A blended approach of delivery which includes webinars, virtual meetings and online e-learning to develop the knowledge, skills and behaviours of the standard. Plan detailed below

The name and contact details for your safeguarding lead
Mekila Kelly mekila@education-wise.org

OVERVIEW

Month	Learning & KSB Milestones	OTJH* Milestones
0 - 2	The power of self-awareness and self-management	0
3 - 4	Building positive relationships the excellent communication	60
5 - 6	Leading, managing and developing people	120
7 - 8	The theory and practices of operational management	180
9 - 10	Understanding project and financial management	240
11 - 12	Making effective decisions in the workplace	300
13 +	Gateway and End Point Assessment (EPA)	360

*Off-the-job-hours milestones based on a 30 hour per week contract so may differ slightly for some learners
Tutor/Learner Huddles Weekly and Formal Progress Review Every Month

Wider Issue Courses Embedded into programme

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REMOTE DELIVERY PLAN: APPRENTICESHIPS

OPERATIONS MANAGER (LEVEL 5)

Name of the Qualification/Vocational area or programme
Operations Manager

Name and contact phone number and email address for the responsible Delivery Lead/Tutor
Cara Anderson cara@education-wise.org

A summary of your online resources and learning platforms you are using
BKSB, TWP academy, OneFile

Total number of planned hours each week and a summary of how this will be delivered
A blended approach of delivery which includes webinars, virtual meetings and online e-learning to develop the knowledge, skills and behaviours of the standard. Plan detailed below

The name and contact details for your safeguarding lead
Mekila Kelly mekila@education-wise.org

OVERVIEW

Month	Learning & KSB Milestones	OTJH* Milestones
0 - 2	The power of self-awareness and self-management	0
3 - 4	Building positive relationships through outstanding communication	60
5 - 6	Leading, managing and developing people	120
7 - 8	The theory and practices of operational management	180
9 - 10	Understanding and implementing project & financial management	240
11 - 12	Making effective decisions in the workplace	300
13 - 16	Project planning in action All KSB's	420
17 - 21	Project planning in action All KSB's	660
22 - 23	Preparing for End Point Assessment (EPA)	720
24 +	Gateway and EPA	780

*Off-the-job-hours milestones based on a 30 hour per week contract so may differ slightly for some learners
Tutor/Learner Huddles Weekly and Formal Progress Review Every Month

Wider Issue Courses Embedded into programme

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REMOTE DELIVERY PLAN: APPRENTICESHIPS

ASSESSOR COACH (LEVEL 4)

Name of the Qualification/Vocational area or programme
Assessor Coach

Name and contact phone number and email address for the responsible Delivery Lead/Tutor
George Rigby george@education-wise.org

A summary of your online resources and learning platforms you are using
BKSB, TWP academy, OneFile

Total number of planned hours each week and a summary of how this will be delivered
A blended approach of delivery which includes webinars, virtual meetings and online e-learning to develop the knowledge, skills and behaviours of the standard. Plan detailed below

The name and contact details for your safeguarding lead
Mekila Kelly mekila@education-wise.org

OVERVIEW

Month	Learning & KSB Milestones	OTJH* Milestones
0	Induction and on-boarding	0
0 - 3	Becoming and Assessor	70
3 - 6	Planning for assessment	140
6 - 9	Effective coaching	210
9 - 12	Assessment in practice	280
12 - 15	Quality improvement	350
15 - 18	Preparing for End Point Assessment (EPA)	420
18 +	Gateway and EPA	

*Off-the-job-hours milestones based on a 30 hour per week contract so may differ slightly for some learners
Tutor/Learner Huddles Weekly and Formal Progress Review Every Month

Wider Issue Courses Embedded into programme

Month 3 Prevent & British Values Month 6 County Lines Awareness
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Month 15 Mental Health Awareness

REMOTE DELIVERY PLAN: APPRENTICESHIPS

RAIL ENGINEERING TECHNICIAN (LEVEL 3) RAIL ENGINEERING OPERATIVE (LEVEL 2)

Name of the Qualification/Vocational area or programme
Rail Engineering Technician

Name and contact phone number and email address for the responsible Delivery Lead/Tutor
Paul Martin 07787 243655

A summary of your online resources and learning platforms you are using
OneFile and Microsoft Teams. Delivered via powerpoint and virtual meetings.

The name and contact details for your safeguarding lead
Pam Martin – 07976 797107 – pam@pmtanda.co.uk

Total number of planned hours each week and a summary of how this will be delivered
Plan detailed below

Doncaster delivery - Volker Rail and NRL			
11/01/2021	M	Basic electrical theory	Paul Martin
	T	Basic electrical theory	Paul Martin
	W	Health and Safety 001	Paul Martin
	T	Signalling equipment	Paul Martin
	F	Basic signalling 1 / SEM 1	Paul Martin
15/02/2021	M	Maths 002	Tom Williams-Abbott
	T	Maths 002	Tom Williams-Abbott
	W	Signalling equipment	Paul Martin
	T	Basic signalling 1 / SEM 1	Paul Martin
	F	Basic signalling 1 / SEM 1	Paul Martin
22/03/2021	M	Basic signalling 1 / SEM 1	Paul Martin
	T	Basic signalling 1 / SEM 1	Paul Martin
	W	Mod 5	Paul Martin
	T	Mod 5	Paul Martin
	F	Mod 5	Paul Martin
26/04/2021	M	Maths 002	Tom Williams-Abbott
	T	Maths 002	Tom Williams-Abbott
	W	Mod 5	Paul Martin
	T	Mod 5	Paul Martin
	F	Mod 5 Assessments	Paul Martin
24/05/2021	M	Mod 5 Assessments	Paul Martin
	T	Functions and characteristics 017	Paul Martin
	W	Diagram reading	Paul Martin
	T	Diagram reading	Paul Martin
	F	SPWEE	Paul Martin
21/06/2021	M	SPWEE	Paul Martin
	T	Electrical installation skills	Paul Martin
	W	Electrical installation skills	Paul Martin
	T	Electrical installation skills	Paul Martin
	F	Electrical installation skills	Paul Martin

REMOTE DELIVERY PLAN: APPRENTICESHIPS

RAIL ENGINEERING TECHNICIAN (LEVEL 3) RAIL ENGINEERING OPERATIVE (LEVEL 2)

Total number of planned hours each week and a summary of how this will be delivered
Plan detailed below pt. 2

London delivery - Class			
01/02/2021	M	Maths 002	Tom Williams-Abbott
	T	Maths 002	Tom Williams-Abbott
	W	Maths 002	Tom Williams-Abbott
	T	Maths 002	Tom Williams-Abbott
	F	Maths 002	Tom Williams-Abbott
08/03/2021	M	Basic electrical theory	Paul Martin
	T	Basic electrical theory	Paul Martin
	W	SPWEE	Paul Martin
	T	SPWEE	Paul Martin
	F	Maths 002	Paul Martin
12/04/2021	M	Presentation skills	Paul Martin
	T	Health and Safety 001	Paul Martin
	W	Health and Safety 001	Paul Martin
	T	Project Management	Paul Martin
	F	Project Management	Paul Martin
10/05/2021	M	Project Management	Paul Martin
	T	Engineering solutions and Innovation 003	Paul Martin
	W	Installation	Paul Martin
	T	Functions and characteristics 017	Paul Martin
	F	Functions and characteristics 017	Paul Martin
07/06/2021	M	Signalling Technologies 018	Paul Martin
	T	Engineering solutions and Innovation 003	Paul Martin
	W	Project Management	Paul Martin
	T	Health and Safety 001	Paul Martin
	F	Signalling Technologies 018	Paul Martin
05/07/2021	M	Portfolio work	Paul Martin
	T	Electrical and electronic principles 004	Paul Martin
	W	Signalling Technologies 018	Paul Martin
	T	Engineering solutions and Innovation 003	Paul Martin
	F	Maths 002	Tom Williams-Abbott